



AUTO INVOICE FOR MAGENTO 2

USER GUIDE



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1. Auto Invoice for Magento 2 Overview

[Auto Invoice for Magento 2 Extension](#) allows automatic generation of invoices and shipments after customers' orders are completed. Admin can save time and effort with the smart mechanism of auto generation instead of manually creating invoice and shipment document in the backend. Moreover, the invoice and shipment confirmation emails are also automatically sent to customers.

2. How Does Auto Invoice for Magento 2 Work?

Go to Admin Panel → Store → Settings → Configuration.

At the left side of the page, find **BSS COMMERCE** → select **Auto Invoice**.

In **Enabled**, choose Yes to enable the extension or No to disable it.

Enabled [store view]

2.1. Select Payment Method

In **Select Payment Methods**, select one, multiple or all payment methods to apply auto invoice/shipment generation.

Bss Auto Invoice

Enabled [store view] Yes

Select Payment Methods [store view]

- Credit Card (Braintree)
- Credit Card Direct Post (Authorize.net)
- Offline Payment Methods**
- Bank Transfer Payment
- Cash On Delivery
- Check / Money order
- No Payment Information Required
- Purchase Order
- PayPal**
- Credit Card

Select payment methods for which invoice and shipment autogeneration will work

Enable automatic invoice generation [store view] Yes

Enable automatic shipment generation [store view] No

When a customer has successfully placed an order, this order has the order state as "new".

Based on the "new" order state and the selected payment method, **Magento 2 Auto Invoice extension** will automatically export the order invoice.

This means some online payment methods such as PayPal, Credit Card...which create order state as "processing" and "pending payment" won't work for this logic of Auto Invoice for Magento 2 extension.

2.2. Enable automatic invoice/ shipment generation

Enable automatic invoice generation [store view] Yes

Enable automatic shipment generation [store view] Yes

In **Enable automatic invoice generation**, choose Yes to enable the function then invoices will be generated automatically after orders are completed.

In **Enable automatic shipment generation**, choose Yes to enable the function then shipment will be generated automatically after orders are completed.

Remember that only when automatic invoice generation is enabled, can you enable automatic shipment generation.

2.3. Invoice/Shipment confirmation email

If you enable both automatic invoice and shipment generations, your customers will receive 3 emails after ordering completely: Order confirmation, Invoice confirmation and Shipment confirmation.

<input type="checkbox"/> ☆ Sales	Your Main Website Store order confirmation - Main Website Store test test, Thank you for your order from Mair
<input type="checkbox"/> ☆ Sales	Your Main Website Store order has shipped - Main Website Store test test, Thank you for your order from Mair
<input type="checkbox"/> ☆ Sales	Invoice for your Main Website Store order - Main Website Store test test, Thank you for your order from Main \

Check email samples as follow:

Invoice confirmation email

Thank you for your order from Main Website Store.

If you have questions about your order, you can email us at support@example.com.

Your Invoice #000000063 for Order #000000174

Billing Info

test test
test
test, American Samoa, 123521
United States
T: 4321

Shipping Info

test test
test
test, American Samoa, 123521
United States
T: 4321

Payment Method

Check / Money order

Shipping Method

Free Shipping - Free

Items	Qty	Subtotal
Overnight Duffle SKU: 24-WB07	1	\$45.00
Joust Duffle Bag SKU: 24-MB01	1	\$34.00
	Subtotal	\$79.00
	Estimated Total	\$79.00

Shipment confirmation email

test test,

Thank you for your order from Main Website Store.

If you have questions about your order, you can email us at support@example.com.

Your shipping confirmation is below. Thank you again for your business.

Your Shipment #000000009 for Order #000000174

Billing Info

test test
test
test, American Samoa, 123521
United States
T: 4321

Shipping Info

test test
test
test, American Samoa, 123521
United States
T: 4321

Payment Method

Check / Money order

Shipping Method

Free Shipping - Free

Items	Qty
Overnight Duffle SKU: 24-WB07	1

3. Contact Us



Free 1-year
Support



Free Lifetime
Update



Free
Installation

Any questions or concern about us, feel free to contact:

Website: <http://bsscommerce.com>

Support: support@bsscommerce.com

Skype:support.bsscommerce

BSS Support team is always ready to aid you with any issue referring to our products. Additionally, we also give you Website development and Administration Support.

We do offer:

1. Free installation services for commercial products.
2. Free updates within offered support period.

Our duties:

1. Responsibility for resolving product bugs.
2. Help with technical queries.
3. Technical support in installation and product usage.

